

THE GREAT HEIGHTS ACADEMY TRUST BOARD SCHEDULE PLAN 2024-25

No	Meeting	Date	Time	Venue	Focus	Membership (proposed) 4 committees running in tandem – 2/3 members each
1	Trust Visioning	21 st Sept 2024	9.30- 12	Visit to a GHAT Academy	The board defines 24-25 trust vision, priority areas and culture positioning. Agree Business & Growth Plans for 24-25	Chair – Carlton Vice Chair - James Full Board, core team, chairs of LGBs
2	Finance (incl audit & risk) Committee	21 st Oct 2024	4-5	Finance Room	CFO Report (1); Financial reporting – ‘Schedule of Musts’ from the Academy Handbook; budget, management accounts, audits, approval, SoD, internal control, risk management and assurance processes.	Chair- David John, David, CEO GHAT - Deputy CFO
	Estates Management Committee		4-5	Small meeting room	CFOO Report Estates. Digital Infrastructure Report; Capital Strategy; H&S; premises; risk registers – compliance, Digital Infrastructure updates & developments.	Chair – James James, Illy GHAT - CFOO, Exec Leaders (Andrew SOE)
	School Imp Committee		4-5	SI meeting space	Director of SI Report; Curriculum, Student outcomes, SEND, Pastoral support, enrichment offers, destinations & careers, Behaviour & Attendance, designations.	Chair - Ken Ken, Di, GHAT -Director / Deputy Director SI
	Workforce Committee		4-5	CFOO office	Director HR Workforce Report. COO report Safeguarding; Recruitment & retention, Workload, CPD, Equality, diversity & inclusion, performance management, safeguarding (COO not in attendance – just report/ deputy COO dependant.)	Chair – Mark * risk – once chair established Carlton can circulate Carlton, Mark, Vicky GHAT - Director HR, IT Manager, COO
	Full Trust Board		5-6.30	SI space	CEO report – Leadership & Management, Governance, Culture and Collaboration. Chairs of Committees impact updates (RID) for Finance, Estates, SI & Workforce. ‘Compliance Report’ GHAT core Team.	Chair – Carlton Vice Chair – James Full Board & linking core team
3	Finance C	16 th Dec 2024	4-5	Finance R	Deputy CFO Report (2).	As above
	Estates C		4-5	Small mtg room	CFOO Report Estates. Digital Infrastructure Report.	As above
	SI C		4-5	SI space	Director of SI Report.	As above
	Workforce C		4-5	CFOO office	Director HR Workforce Report. CFOO report Safeguarding.	As above
	Full Trust Board		5-6.30	SI space	CEO report, Chairs of Committees, compliance reports, ANNUAL ACCOUNTS	As above
MEMBERS AGM MEETINGS TBC – alignment to Dec meeting						MEMBERS
4.	Finance C	24 th March 2025	4-5	Finance R	Deputy CFO Financial reporting (3)	As above
	Estates C		4-5	Small mtg room	CFOO Report Estates. Digital Infrastructure Report.	As above
	SI C		4-5	SI space	Director of SI Report.	As above
	Workforce C		4-5	CFOO office	Director HR Workforce Report. CFOO report Safeguarding.	As above
	Full Trust Board		5-6.30	SI space	CEO report, Chairs of Committees updates, compliance reports.	As above
5	Finance C	7 th July 2025	4-5	Finance R	Deputy CFO Financial reporting (4)	As above
	Estates C		4-5	Small mtg room	CFOO Report Estates. Digital Infrastructure Report.	As above
	SI C		4-5	SI space	Director of SI Report.	As above
	Workforce C		4-5	CFOO office	Director HR Workforce Report. CFOO report Safeguarding.	As above
	Full Trust Board		5-6.30	SI space	CEO report, Chairs of Committees updates, compliance report.	As above
6.	Review of the Year	12 th July '25	9.30- 12	GHAT Academy visit	GHAT core team report against vision & priority areas. Presentations & case studies. Stakeholder voice. Review of the trust board schedule plan.	Chair – Carlton Vice Chair - James
6a	Results			Real time student outcomes reporting by close of play on results days		Full Board

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