



Achieving excellence together



Bowling Green/West Vale Academy

Sports Co-ordinator

Fixed Term, up until 31st August 2025

30 hours per week, term time only

Salary: £16,743 - £17,024 per annum (FTE £24,294 - £24,702)

Start: September 2024

We require an enthusiastic Sports Co-ordinator to join our friendly and supportive teams across two of our schools. This is a fixed term role promoting competitive sport activities, to all age groups across Bowling Green Academy and West Vale Academy. If you have a passion for sport and wish to gain valuable experience from working in a school setting with primary aged children, then this is the role for you.

Prime objectives of the post:

- Arranging and co-ordinating sports activities in the playground for all the children during break times and the school lunch period.
- To ensure that break times are orderly and that all children remain happy and safe during that time.
- Planning and delivering after school clubs linked to competitive sports.
- Leading on Junior Playleaders over lunchtimes – planning activities that the children run.
- Delivering PE lessons alongside the Teacher to support staff CPD
- Supporting in PE lessons with assessment.
- Planning, risk assessing and delivering in-school sporting events, alongside the PE Co-ordinator
- Supporting the planning and organisation of whole school sports day alongside PE subject leader.
- Training teams of pupils for sporting competitions and organising these events liaising with other local teams.
- Keeping a log of the PE stock and ensure this is kept up to date, replenishing when required.

In return we offer the successful applicant:

- wonderful children with a desire to learn
- a calm, caring environment where children are well-behaved
- a highly skilled, loyal and supportive team of staff and senior leaders
- bespoke professional development to ensure that you as an employee, 'reach great heights'
- supportive and proactive parents who will work with you to make sure their children succeed

If you are interested in this role, please complete our application form, as a Word Document and return to Alison Haldenby Director of HR at a.haldenby@greatheightstrust.org.uk

Closing Date: Monday 16th September, 9am

Interview: TBC

Great Heights Academy Trust is committed to safeguarding and promoting the welfare of children and vulnerable adults and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out; references will be sought, and successful candidates will be subject to an enhanced DBS check, an online search, and other relevant checks with statutory bodies.

GDPR Disclaimer: Please note and appreciate that whilst we review all CV's and applications, due to the high volume that we receive on a regular basis, we can only respond to candidates that have been successful with their application. Therefore, if you do not hear from us within **14 working days of your application**, please accept that your application has been unsuccessful. In line with the General Data Protection Regulations (May 2018) (replacing the Data Protection Act 1998) we will permanently delete information for all unsuccessful applications and we will not keep candidate information on file for future vacancies at this stage of our process.