



## **The Mirfield Free Grammar**

### **School Finance Manager**

**Permanent role, full time (a minimum of 30 hrs would be considered and pro-rated accordingly)**

**Term time plus 3 weeks**

**Salary: £35,945 - £37,993 (FTE £39,186 - £41,418)**

We are looking to appoint a skilled, highly motivated, passionate and experienced Finance Manager who is committed to the effective deployment of resources to improve standards, outcomes and life-chances for the pupils at our school.

The successful candidate will be experienced in working at a senior level and may come from a commercial, accountancy, public sector or education background. You will have a track record of taking a lead on strategy and be prepared to lead, inspire and challenge. You will be integral to the effective management of the whole academy budget and will therefore have strong budget experience and have the ability to communicate financial information to non-financial staff effectively. You will also manage the school's finance systems with rigor and to a high standard taking responsibility of all school financial processes.

Experience of working in a school is desirable but not essential. We are looking for a finance professional with a positive, caring ethos where teamwork is essential, and education is as important to you as it is to us. You should also be committed to your own professional development to ensure that the school is always at the cutting-edge of business management and make decisions based on the latest evidence-based research.

In return you will work with a progressive and forward thinking Multi Academy Trust where there are opportunities for development and career progression. As a Trust we offer many benefits including a generous holiday entitlement and contributory pension through the West Yorkshire Pension Fund. Great Heights Academy Trust is a growing multi-academy trust with nine schools in the West Yorkshire area with plans to further expand. In addition, we are home to a SCITT, Research School and an English Hub.

If you wish to apply for the role please return your completed application form, as a Word Document to Hayley Drummond, Recruitment Officer at [h.drummond@greathightstrust.org.uk](mailto:h.drummond@greathightstrust.org.uk)

We look forward to hearing from you.

**Closing Date: Monday 8th July, 9am**

**Interview Date: Monday 15<sup>th</sup> July**

*Great Heights Academy Trust is committed to safeguarding and promoting the welfare of children and vulnerable adults and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out; references will be sought, and successful candidates will be subject to an enhanced DBS check, an online search, and other relevant checks with statutory bodies.*

**GDPR Disclaimer:** Please note and appreciate that whilst we review all CV's and applications, due to the high volume that we receive on a regular basis, we can only respond to candidates that have been successful with their application. Therefore, if you do not hear from us within **14 working days of your application**, please accept that your application has been unsuccessful. In line with the General Data Protection Regulations (May 2018) (replacing the Data Protection Act 1998) we will permanently delete information for all unsuccessful applications and we will not keep candidate information on file for future vacancies at this stage of our process.