



Mirfield College

Attendance and Academic Mentor

Fixed term until 31st August 2025

37 hours per week, term time only plus 5 days

Salary – £23,864 (FTE £27,334)

To start – September 2024

This is an exciting opportunity to join the Mirfield College as an enthusiastic and supportive Attendance and Academic Mentor. We are seeking to recruit an individual to work within our sixth form college who has the inspiration, drive, and motivation to make a difference to the lives of young people.

The successful candidate will work to support pupils to achieve their attendance and academic goals. As an Attendance and Academic Mentor, you'll be a vital member of the team, working closely with the College's Senior Leadership Team to support students to achieve their learning outcomes.

Your day-to-day responsibilities will include developing bespoke support plans for individual students and small groups, helping pupils to grow in confidence and ability, and, ultimately, helping each student to reach their full potential. You will be responsible for delivering effective and engaging sessions tailored to pupils' specific needs.

You will also lead on Attendance for the college, ensuring it is properly recorded, monitored and tracked, in order to drive progress and attainment.

If empowering students to help them fulfil their potential whilst developing your own career sounds like something that interests, you then we would love to hear from you.

To apply please complete and return our application form, as a Word Document, to Hayley Drummond, Recruitment Officer at h.drummond@greatheightstrust.org.uk

Closing date: Friday 12th July

Interviews: TBC

Great Heights Academy Trust is committed to safeguarding and promoting the welfare of children and vulnerable adults and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out; references will be sought, and successful candidates will be subject to an enhanced DBS check, an online search, and other relevant checks with statutory bodies.

GDPR Disclaimer: Please note and appreciate that whilst we review all CV's and applications, due to the high volume that we receive on a regular basis, we can only respond to candidates that have been successful with their application. Therefore, if you do not hear from us within **14 working days of your application**, please accept that your application has been unsuccessful. In line with the General Data Protection Regulations (May 2018) (replacing the Data Protection Act 1998) we will permanently delete information for all unsuccessful applications and we will not keep candidate information on file for future vacancies at this stage of our process.