

I have a signed off RAF and Grant Offer Letter in place. Can I carry on delivering the activity?

Yes. Where you have a signed grant offer letter in place, you can continue to deliver the activity in your Recommended Action Form (RAF). However, whilst we recognise that the delay will have impacted on your original delivery timescales; we cannot meet costs that are incurred beyond 31st March 2021.

I need to change a RAF relating to a signed grant offer letter. What should I do?

This depends on the nature and extent of the changes.

Where the changes still meet the funding criteria for the 19/20 offer and are kept within the overall value of the original RAF submitted, you should amend your RAF and submit it to RDD for agreement. You will not need to re-submit it for sign off by e.g. the school's head/Trust CEO; and you will not need a new Grant Offer Letter.

Where a provider of support needs to change, providing the costs can still be kept within the limit of the original RAF, the NLE can appoint another provider; and no further action is required. If the cost of the activity has increased, the NLE will need to prioritise with the school what support is essential and reduce other elements, so that the overall cost of the RAF remains the same.

Where you believe costs will now be incurred beyond 31 March 2021, we regret that we will not be able to meet these. Therefore, wherever possible, you should accelerate the delivery of activity in order to incur the costs before 31st March 2021; or where this is not possible, only deliver activity for which costs will be incurred by 31st March 2021, prioritising the most important actions.

Where the impact of Covid-19 means the needs of the school have changed substantially, such that the support would not meet the 19/20 funding criteria, you should stop the support; and instead refer the school to RDD, who will advise them about our recovery offer. This is a tailored package designed to support the most vulnerable schools deal with the immediate impact of Covid-19; and is a more appropriate source of support for schools in these circumstances.

My RAF was sent to Teaching Schools Council/DFE Regional Team, but I don't have a signed grant offer letter. Can I continue with delivery?

No, only those RAFs with a signed grant offer letter from DfE can now be delivered.

Have I been paid for my deployments under the 19/20 offer?

All NLEs whose deployments took place before we asked you to pause activity; and were recorded in the portal were paid/accrued for in March 2020, a small number of these are still to be paid and will be shortly. If you believe you have been under or overpaid, please contact Grant.ASSURANCE@education.gov.uk

I incurred costs in anticipation of my RAF being signed off, what should I do?

Through the FY19-20 grant assurance exercise, we are aware of a small number of cases where NLEs have incurred RAF costs prior to a signed GOL being in place. We recognise that the circumstances in March were unprecedented; and we will be contacting these NLEs directly to ensure they are not penalised for this.

If NLEs have incurred costs and these did not appear on the FY19/20 grant assurance exercise, please contact Grant.ASSURANCE@education.gov.uk

I incurred costs before 31st March 2020 completing my 19/20 SI Tier 1 deployment but did not update the portal, what should I do?

Where NLEs have completed deployments and these costs were not highlighted in the FY19/20 grant assurance exercise and believe that they have a further claim, please contact Grant.ASSURANCE@education.gov.uk