


6. Correspondence, including ESFA
SCITT Board minutes 22.1.18 (G Newton attends) and letters from ESFA (Lord Agnew 21.2.18 & Financial Returns 5.3.18) were noted. No TSA meeting had been held.
7. Executive Principal reporting
Trustees noted that with the MAT only just underway, this was a transitional agenda. The template format created previously for MAT reporting (mock Board) had been shared by email and will form the basis of future meetings when the Board will receive reports from each MAT school.

Trustees commented on the basic standard of reporting (Greetland) and requested further/missing detail so that the school could be better held to account. In the longer term, the CEO was challenged to reorganise TLRs and review their impact. PE grant reporting was approved for publication on the website.

The 'Not for Profit - Statement of Assurance' was received and approved. A Trustee expenses policy is already in place. Other policies (list to be provided by the Business Manager) requiring only re-branding with no significant change in content, will be perused by G Newton on behalf of the MAT Board.
8. Courses and meetings attended – A Griffiths has updated his Trustee training. J Fryer was reassured that the Trust was on track with its GDPR compliance.
9. AOB – The CEO advised Trustees that F&P committee would be discussing the need to build business management capacity and support mechanisms. Updates to MAT websites, VLE and Companies House are ongoing, subject to resource constraints. Trustees were asked to complete their annual Register of Interests.
10. Future Meetings (KS2 site, all 6.30pm)
MAT Board: Tuesday 10 July (including Budget setting)


10/07/18

DRAFT MINUTES
THE GREETLAND ACADEMY TRUST
MAT BOARD OF TRUSTEES MEETING

Monday 26th March 2018 at Key Stage 2 site (6.30 p.m)

Present: Mr C Midgley (Chair) Mrs A Bennett (CEO)
Mr G Newton Mr A Griffiths
Mr J Fryer

In attendance: Clerk, Business Manager, Bursar

1. Apologies – A Birt.
2. Declaration of Interests – C Midgley reiterated his connection with Raynville Primary.
3. Governance issues
The Clerk explained that three key documents had been circulated: MAT Terms of reference (taken from the existing handbooks), updated Code of Practice (adapted from NGA model document) and Conflicts of Interest Policy (Appendix B – individual Register of Interests to be completed at the end of the meeting). These were received and adopted.
4. **MAT Position Statement**
The CEO presented a position statement (as of 1.3.18 to 26.3.18) mainly re West Vale, now part of The Greetland Academy Trust. AB/CM had visited West Vale earlier in the day, prior to the first meeting of their Local Governing Body. It had been explained to their chair that the meeting had powers only to advise and recommend, but not decide; in keeping with NGA's model scheme of delegation 'Model 2: Academy Councils'.
Trustees agreed that the interim (council) membership at West Vale should remain 'as is' but subject to further review in Summer Term and skills audit. Two Parent Local Governors are in place.
Re. West Vale, arrangements are in hand to appoint a Principal from September. MAT Trustees discussed the improvement plan, reporting arrangements and catering provision. Audit outcomes (safeguarding/catering) and ESFA's welcome pack had been circulated.
5. Minutes of 25th January (Inaugural MAT Board) & Matters Arising
Minutes approved and signed. Agreed for publication on website.
Succession management: J Fryer agreed to honour his existing Term of Office (2019).
Finance & Premises Committee: the Bursar had provided clarification - circulated by the Clerk - that the Trust must continue with a Finance Committee (premises issues have been included within this historically). Draft Terms of Reference have been prepared, again relying on the existing handbooks. Trustees approved the proposals, including a make-up initially of: Chair, CEO + 2 (J Fryer & G Newton); CM to chair in first instance.
Local Governing Body arrangements: Trustees ratified the scheme of delegation (Model 2: Academy Council) and agreed that G Newton (as Chair) should meet with the CEO in Summer Term to form Greetland's own Academy Council. Current Greetland Academy 'PIL' reporting was noted, but Trustees agreed that issues relating only to Greetland i.e. SDP update, TLR & ICT impact reporting, current data, Pupil Premium position etc - as circulated - should be passed to G Newton for review, discussion and feedback outside the MAT Board meeting.